



Universitat de Lleida

MASTER'S DEGREES DOCUMENTATION TO SUBMIT

As a general rule, registration on the official degrees of the centres belonging to the Universitat de Lleida is carried out using the [Self-registration system](#). Please consult the [continuation calendar](#) established.

To carry out self-registration you do not need to submit any documentation if you do not have to accredit any situation which is different from that of the previous year.

If any documentation must be submitted to the centre secretariats you must do it:

- preferably via the [online office](#) of the UdL using the specific form for “Foreign students” or “Students not from UdL”. If you have been registered before in this University you may use the form seted in “Students UdL”;
- by post, to the address of the corresponding center;
- in person, by requesting an appointment ([centers' contact details](#));
- by email, if it was not possible to use any of the other ways.

Please read the following information carefully:

- Foreign students will have to submit the passport again if the previous has expired.
- SEPA direct debit order signed by the account holder, in the event that the holder has not been presented or changed.
- Documentation which accredits, if appropriate, the right to [exemption or discount](#) on the registration fees.
- Foreign students aged 28 and over must submit a copy of health and accident insurance that is valid in Spain.
- Students registering under the part-time format must submit an application, during the registration period*, addressed to the dean or director of the centre, providing documentation to justify that they cannot fully devote their time to university education. If the reason is work-related, they must submit a certificate from the firm in which they work and a National Insurance contributions record issued by the Social Security Treasury or competent authority. Self-employed workers must submit a photocopy of taxes or the tax permit instead of the certificate from the firm.

(*) Students who enrol during the month of July or the first fortnight of September can submit it until the beginning of the academic year.

You must send the application and the supporting documents through the electronic office.

You must use the form from the [online office](#).

Resolutions for these applications will be posted on the notice board of the UdL electronic office (<http://seuelectronica.udl.cat/etauler.php>) and the centre's web page in accordance with the Seventh Additional Provision of Law 3/2018, of December 5, on the protection of personal data and the guarantee of digital rights.

Once registration has been carried out, **amendments** can be made as indicated in the following document: [Partial amendments and additions to the registration](#)

Students who wish to apply for a grant from the Ministry should consult the following page: <https://www.udl.cat/ca/serveis/aga/seccipreinscripciobeques/>