



PAYMENT OF REGISTRATION IN MASTER'S DEGREE

MEANS OF PAYMENT

The University will collect the registration fee by charging the account of the bank chosen by the student. When registering, one of the following forms of payment should be chosen.

1. **Single direct debit payment.**

The University will charge the amount as of the tenth day following the completion of registration.

2. **Direct debit in three installments.**

Registration fees will be charged in three installments:

- a) The first payment is as of the tenth day following the completion of registration. As guidance, on the registration of July payment will be charged from 8 to and 16 August 2019 and in September enrollment charging will be from 20 to and 30 September 2019. 40% of the credits registered for plus administrative fees will be charged.
- b) The second payment will be on 15 November 2019. 30% of the credits registered for will be charged.
- c) The third payment will be on 28 December 2019. The remaining 30% of the credits registered for will be charged.

3. **Loan by the Agency for Management of University and Research Grants (Agència de Gestió d'Ajuts Universitaris i de Recerca -AGAUR):**

Registration may be paid in more installments. Detailed information is available at: <http://www.gencat.cat/agaur>



4. Payment of receipts in cash

In the event that you have to pay a registration receipt in cash, you can do it following what is indicated in the following [link](#).

5. Payment by PayPal:

This means of payment can only be used by students living in countries which are not part of the European Union and without a bank account adapted to the SEPA rules.

To arrange direct debit payments, students must give the bank account details in the respective section of the registration request form (registration in person) or during the self-registration process. If registration applicants are not the account holders, they will need a mandate signed by the bank account holder authorising the debit.

The receipt of registration, whether done in person or using the self-registration system, shall serve for notification purposes.

Registration fees that, for whatever reason, have to be paid outside payment in instalments and after the third instalment set out in this Article, must be paid in cash at any of the banks indicated on the invoice.

Bank account details for direct debit payment can be modified by using form MT2, which must be submitted to the secretariat of the centre at least fifteen days before the second or third payment deadlines. The application must be accompanied by a new SEPA direct debit mandate signed by the account holder.



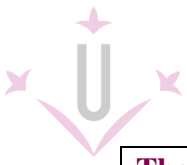
PROCEDURE AND EFFECTS OF NON-PAYMENT OF THE REGISTRATION FEE

If the University cannot collect the full or partial amount of the registration fee through the account number provided by the student or through any other method of payment, it shall reissue the order a second time for cash payment, adding to the total or partial amount of the registration fees the surcharge for non-payment as established by the budget of the UdL. The University will notify the student of full or partial non-payment of the registration fee which will include the surcharge for non-payment. The student must pay the outstanding amount before the due date which will be sent attached to the notification.

The notification will be issued electronically via the online office of the University of Lleida. The notification will be sent to the student's mobile phone and to the institutional e-mail address (.....@alumni.udl.cat) that the student was given when registering for the first year.

In the event that upon this second attempt the University were unable to collect the outstanding amount, the student's registration shall **automatically be cancelled** without further notice in accordance with the decree in force that sets out the prices of the provision of academic services at public universities, and cancellation shall be published by resolution of the manager of the University of Lleida on the notice board of the online office of the University of Lleida and on the notice boards of the centre and the Academic Management Service.

As a consequence of the cancellation, among other effects, the student will be removed from all subjects applied for and shall not be entitled to sit examinations or use the services of this University.



These economic regulations governing registration will apply provided nothing is specified to the contrary in the decree on public prices of the Generalitat (Government) of Catalonia or in other legal regulations.