

## University of Lleida Resolution of 2 July 2021 issuing a call for Grants for the requalification of the Spanish university system for 2021-2023.

### I. COMMON PROVISIONS

#### 1. Aim of the call

The aim of this call is to regulate the award, at the University of Lleida (UdL), of multi-year grants for the requalification of the Spanish university system in accordance with Award Order UNI/551/2021, of 26 May, awarding the subsidies envisaged in Royal Decree 289/2021, of 20 April, regulating the direct award of subsidies to public universities for the requalification of the Spanish university system, published by the Ministry of Universities.

Actions supported by these grants must fulfil the following public-interest, social and economic purposes in order to improve the quality of university education:

- young doctor training;
- public service or contracted university teaching staff requalification by promoting teaching and research staff mobility;
- international postdoctoral talent attraction

To that end, a call shall be issued for the following types of grant:

- i. Margarita Salas grants for young doctor training.
- ii. Grants for public service or contracted university teaching staff requalification.
- iii. María Zambrano grants for international talent attraction.

#### 2. Call budget

The subsidies envisaged by this call are governed by the provisions of Royal Decree 289/2021, of 20 April, regulating the direct award of subsidies to public universities for the requalification of the Spanish university system, and by Award Order UNI/551/2021, of 26 May.

Pursuant to the provisions of Royal Decree 289/2021 and of Award Order UNI/551/2021, the UdL shall receive a maximum of €3,074,586 to issue a call for a minimum of 21 grants across the three modalities. At least 50% of the subsidy amount received shall be allocated to funding the Margarita Salas modality.

Likewise, a minimum of 2% of the budget shall be reserved for the award of grants to research staff with a minimum degree of disability equal to or greater than 33%. Reserved for grants to persons with disabilities, the aforementioned 2% of the awarded amount shall be applied to each of the three modalities. If the 2% of the awarded amount cannot be disbursed because no applications are received from persons with disabilities, it can be added to the remaining 98%.

#### 3. Procedure and communication

The Office of the Vice-rector for Research and Transfer shall be the competent body for the purposes of instructing the procedure. The Evaluation Committee shall be the body that evaluates the submitted proposals. The Governing Council, or the body to which it delegates its functions, shall resolve the call.

The Office of the Vice-rector for Research and Transfer, taking into consideration the award proposal submitted by the Evaluation Committee, shall process it for approval by the Governing Council, or the body to which it delegates its functions.

The call for grants shall be published on the online notice board (<https://tauler.seu.cat/inici.do>) and the UdL website ([www.udl.cat/ca/recerca/convoca](http://www.udl.cat/ca/recerca/convoca)), and a link shall be available on the Ministry of Universities website. Regarding the award resolution, it shall be published on the [online notice board](#) and the UdL [website](#), and in the BDNS (National Subsidies Database).

Communications in relation to all actions carried out in the grant award procedure, in its justification and monitoring, and in potential reimbursement procedures that may be initiated, shall be published on the [online notice board](#) of the UdL online office, under the provisions of article 45.1.b of Law 39/2015.

#### **4. Legal regime of the grants**

The grants offered under this call are governed by the provisions of the call itself and by the conditions and requirements set out in Royal Decree 289/2021, of 20 April, and Order UNI/551/2021, of 20 April, and by the provisions of General Law 38/2003, of 17 November, on Subsidies, and the Regulations implementing it, approved by Real Decree 887/2006, of 21 July.

#### **5. Grant incompatibility**

The receipt of Margarita Salas grants, Requalification grants or María Zambrano grants shall be incompatible with any other grant, income or resources allocated to the same purpose from any of the Administrations, national or European Union public or private bodies, or international organisations and, in general, with the receipt of any amount of a salaried nature, whenever the activity carried out might affect the performance of the object of the grant or its research purpose, or is carried out in the same working hours.

#### **6. Principles that projects involving contracted persons must observe, and grant publicity**

Projects and other activities involving persons contracted under this call must abide by international principles and current laws and regulations on bioethics, animal experimentation, biosafety, biosecurity, environmental protection, natural heritage and biodiversity, and data protection.

Actions partially or wholly carried out by means of these subsidies, which involve dissemination in print or via any other medium, shall visibly incorporate the institutional logo of the “Ministerio de Universidades”, the European Union emblem and a funding statement that reads “Funded by the European Union – NextGenerationEU”, the logo of the Recovery, Transformation and Resilience Plan, and the logo of the UdL.

## 7. Application submission periods and place

Applications must be submitted via the UdL [Online Registry](https://seuelectronica.udl.cat/registreelectronic.php) (<https://seuelectronica.udl.cat/registreelectronic.php>) within the following periods:

- i. Margarita Salas grants: 5 July 2021 to 25 August 2021 at 14:00 hours (Peninsular Spanish Time).
- ii. University teaching staff requalification grants: 5 July 2021 to 25 August 2021 at 14:00 hours (Peninsular Spanish Time).
- iii. María Zambrano grants: 5 July 2021 to 25 August 2021 at 14:00 hours (Peninsular Spanish Time).

## 8. Application review

The instructing body shall review the submitted applications, checking the content and the submitted documentation, as well as fulfilment of the requirements set out in the call. This applies to those elements that do not require any scientific or technical evaluation.

If, as a result of the review, it is found that any of the requirements set out in the call have not been met or that correctable mistakes have been made in the application, said failures shall be published on the UdL [online notice board](#) so that the applicants can formulate arguments, correct the fault or provide mandatory documentation via the UdL [Online Registry](#) within a period of 10 working days, with a warning that if they do not do so, they shall be deemed excluded from the procedure or to have withdrawn their applications pursuant to the provisions of Article 68 of the Law on the Common Administrative Procedure of Public Administrations.

The instructing body shall, at its own initiative, carry out as many actions as it deems fit in order to determine and check the data, including documentary substantiation of any of the merits provided in the application. If, from the examination of the applications and the submitted documentation, it is found that essential information for the evaluation process has been omitted from them or that they contain inaccurate, contradictory, inconsistent or false information or data, the instructing body may exclude said applications from the procedure by means of a resolution specifying such circumstance, without prejudice to the administrative, civil or criminal liabilities that may arise therefrom.

## 9. Resolution and hearing procedure

The Evaluation Committee shall make a provisional resolution proposal and submit it to the Office of the Vice-rector for Research and Transfer. Said proposal shall be published on the UdL [online notice board](#) so that, within a period of 10 working days, the interested persons may submit as many arguments as they deem fit.

After studying the submitted arguments, where applicable, the Evaluation Committee shall make the final award proposal, which it shall put before the Governing Council, or the body to which it delegates its functions, for approval.

The award resolution shall include an ordered reserve list of beneficiaries, as determined by the Evaluation Committee for each modality, under the terms and for the purposes of Article 63.3 of the Regulations implementing Law 38/2003, of 17 November.

The beneficiaries shall have 5 calendar days to submit the standardised grant acceptance document via the UdL [Online Registry](#) available on the UdL [website](#). Non-submission of this document shall lead to the grant being withdrawn.

If a grant beneficiary withdraws from or renounces the grant, the UdL shall award it to the next candidate on the reserve list provided that the characteristics of the call allow the grant to be implemented under the terms set out in each modality. If the reserve list of a modality is depleted, the grant may be awarded to candidates on the reserve list of another modality, with priority being given to covering the minimum budget allocated to the Margarita Salas modality.

If the proposed placement start dates of the first candidate on the reserve list are earlier than the date of renunciation that leads to the grant being allocated to the application, the candidate shall be offered the chance to change the proposed dates.

In addition, if the total number of grants is not covered, or if an awarded grant is renounced, the UdL may, within a maximum period of 18 months from the definitive resolution of the current call, approve and publish a complementary call for the purpose of implementing the entire subsidy described in Section 2.

The 2% of the subsidy reserved for research staff with a minimum degree of disability equal to or greater than 33% shall be allocated in accordance with the criterion of highest score in any of the three modalities.

## 10. General obligations of the beneficiaries

10.1. The beneficiary's acceptance of the grant implies the acceptance of the rules set out in the call, and of those that the UdL may establish for the scientific and financial monitoring of the grants. Likewise, beneficiaries shall have the following obligations:

- a) They must carry out their placements in compliance with indications given in the award resolution, and must send, within a period of 5 working days from the start of the placement, the document attesting to their incorporation into the centre to the Grants Management Unit. Said document must be signed by them and by the person in charge of the receiver centre.
- b) They must notify the Office of the Vice-rector for Research and Transfer of their renunciation of the grant, and of any incident, at least 10 calendar days before the start of the grant.
- c) They must allow financial control checks to be performed on them, which may be carried out by the competent bodies, and provide any information they are asked to give.
- d) They must not disseminate, in any way whatsoever, scientific or technical information to which they may have had access while doing work associated with the grant without the receiver centre's and/or UdL supervisor's authorisation.
- e) They must submit a final report of the work done to the Grants Management Unit within a maximum period of one month from the end of the grant. Said report must be signed by the grant beneficiary and endorsed by the person in charge of the placement receiver centre and, in the case of Margarita Salas grants, endorsed by the UdL supervisor.

- f) For the Margarita Salas and Requalification modalities, they must submit a substantiating document issued by the receiver centre to the Grants Management Unit. Said document must be signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution. The certificate must be signed after the end of the placement, and both the start and end dates of the placement must be specified in it.
- g) They must specify their affiliation to the UdL in all publications or other results stemming from research activities carried out during the grant period.
- h) They must make specific reference to the “Ministerio de Universidades” and funding received from the European Union (“Funded by the European Union – NextGenerationEU”) in all publications or results obtained.
- i) They must facilitate open access to research results, depositing a copy of openly published articles, or a copy of the final version accepted for publication, in the UdL’s institutional repository.

10.2. The Office of the Vice-rector for Research and Transfer, at the request of the interested person and with the endorsement of the placement supervisor in the Margarita Salas and María Zambrano modalities, may authorise, in cases of force majeure, a delay in incorporation provided that the maximum periods for implementing the call are observed.

10.3 Regarding the results obtained from research activity supported by the grant in the Margarita Salas and María Zambrano modalities, the UdL shall afford beneficiaries the same conditions as those applied to UdL research staff.

10.4 The withholding or falsification of data, as well as non-performance of the obligations set out in this call, may give rise to the rejection and, where applicable, revocation of the grant awarded, which may entail the repayment of amounts wrongly received, pursuant to the provisions of General Law 38/2003, of 17 November, on Subsidies, and the Regulations implementing it.

## 11. Appeals

Against the award resolution, which exhausts the administrative channel, interested persons can either lodge an appeal for reconsideration within a period of one month from the day after its publication on the UdL [online notice board](#), or directly lodge a contentious-administrative appeal before the Contentious-Administrative Court of Lleida within a period of two months from its publication on the UdL [online notice board](#), pursuant to Articles 123 and 124 of Law 39/2015, of 1 October, on the Common Administrative Procedure of Public Administrations.

## II. MODALITY 1. Margarita Salas Grants

### 12. Aim of the grants

The aim of these grants is to train young doctors by means of educational training placements at a Spanish public university, at Spanish public research organisations, or

at foreign research centres and universities, provided that the last year of the placement is done at a Spanish public university selected by said young doctors.

### 13. Candidate requirements

Candidates must meet the following requirements:

- i. They must have obtained a doctoral degree from the UdL.  
Applications will also be accepted from persons who have obtained a doctoral degree from Spanish private universities, or persons who have Spanish nationality and have obtained a doctoral degree from foreign research centres or universities if, in both cases, they wish to undertake the placement at the UdL for the entire period or for the last year.
- ii. No more than two years must have elapsed since the date of obtaining a doctoral degree and the end date of the application submission period.  
However, the mentioned two-year period shall be extended when any of the following situations apply:
  - a) Birth of a son/daughter or care of a son/daughter in cases of adoption, guardianship for adoption or permanent guardianship provided that the date of birth or, where applicable, of the administrative or judicial decision is between the date of obtaining the doctoral degree and the end date of the application submission period. An extension of one year shall be applied per son/daughter.
  - b) Temporary disability during pregnancy due to causes relating to said pregnancy, to suspension of contract during pregnancy or to risk during the breast-feeding of a child under nine months old. An extension equal to the justified period shall be applied.
  - c) Temporary disability due to causes other than those set out in the previous point, for a period of at least three consecutive months. An extension equal to the justified period shall be applied.
  - d) Leave of absence due to the care of a son/daughter or a family member, to gender-based violence or to terrorist violence, for a period of at least three months. An extension equal to the justified period shall be applied.
  - e) Reduction in working hours due to legal guardianship, to the direct care of a family member or to the care of a child suffering from a serious illness, for a period of at least three months, calculated in full-time equivalent working hours. An extension equal to the justified period shall be applied.
  - f) The care of persons in situations of dependency, pursuant to the provisions of Law 39/2006, of 14 December, on the Promotion of Personal Autonomy and Care of Persons in Situations of Dependency, for a period of at least three months. An extension equal to the justified period shall be applied.

These periods must be indicated and duly substantiated when submitting the application. The application of more than one of the situations envisaged in this section shall be compatible, and different periods may be accumulated provided that the justified periods do not fall within an identical period of time. The calculation of the extension to be applied shall be done by rounding up the justified period to full months or, if several periods are applicable, the sum of the justified periods. For these purposes, the justified period due to the birth of a son/daughter or care of a son/daughter shall be one year per child, starting from the date of birth or of the administrative or judicial decision.

- g) An extension of an additional two years shall be applied to persons with a recognised disability equal to or greater than 33%.
- iii. For candidates in possession of more than one doctoral degree, the previously stipulated requirements shall refer to the first of the doctoral degrees obtained.
- iv. They must have a UdL researcher, who shall carry out scientific activity supervision and monitoring tasks. The name of the UdL supervisor must be specified on the application form.

#### **14. Grant characteristics**

A minimum of 15 grants of two or three years in duration are offered under the call. The duration of three years shall be conditional upon the contract start date being 1 January 2022. Otherwise, the maximum duration of the grant shall be two years. For two-year grants, the latest incorporation date shall be 1 July 2022, without prejudice to the provisions set out in 10.2 of this call.

Candidates shall apply to become incorporated into a public research centre or university other than the UdL in the first year in the case of two-year grants, and in the first two years in the case of three-year grants. In both cases, candidates shall apply to become incorporated into a Spanish public university, including the UdL.

Grants shall be articulated through contracts of employment regulated by Article 22 of Law 14/2011, of 1 June, on Science, Technology and Innovation (herein, LCTI).

If a beneficiary has previously been contracted under the Article 22 modality of the LCTI, the maximum duration of the contract stemming from this call, added to the cumulative duration of previous contracts with this modality, cannot exceed 5 years.

The contract will be a full-time one, with a two- or three-year duration.

Beneficiaries shall receive the following gross annual salaries: €31,963 per annum while on placement at an institution abroad and €25,570 per annum while on placement in Spain.

A single payment shall also be available for relocation expenses, which will include travel and health insurance for all the beneficiaries doing their placement abroad. Relocation expenses shall be calculated in accordance with the following scale:

- Relocation under 250 km within Spanish territory: €250
- Relocation over 250 km within Spanish territory: €500
- Relocation to a European country: €1,500
- Relocation to a country elsewhere in the world: €2,500

#### **15. Collaboration on teaching tasks**

Persons contracted under these grants may undertake complementary collaborations on teaching tasks for a maximum of 60 hours per academic year, at their own request and with the approval of the host institution, respecting, where applicable, the current laws and regulations on incompatible activities of staff in the service of Public Administrations.

#### **16. Application submission**

Applications to take part in the call must be submitted by candidates in accordance with the procedure described in this Section, within the period stipulated in Section 7.

To take part in the call, applicants must complete the standardised application form that is available on the UdL [website](#) and send it together with the documentation referred to in Section 17 by means of an electronically signed *instància genèrica* (generic request) via the UdL [Online Registry](#), addressed to the Office of the Vice-rector for Research and Transfer.

Applications that have not been effectively submitted to the UdL [Online Registry](#) or have been submitted outside the period for application to take part in the call will not be accepted.

## 17. Application content and documentation

The application that candidates must complete comprises the following documents:

- a) Application request, which must include the candidate's identifying data, including his/her Open Researcher and Contributor ID (ORCID ID), Web of Science Researcher ID or Scopus Author ID.
- b) The candidate's short curriculum vitae (herein, SCV), which can be automatically generated from the *Curriculum Vitae Normalizado* (Standardised Curriculum Vitae) app on the website of the Spanish Foundation for Science and Technology (FECYT, as abbreviated in Spanish). The SCV must be submitted in English (recommended) or Spanish, and be no longer than four pages.  
Recommendations for completing the SCV include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
- c) Copy of current DNI (Spanish Identification Document), NIE (Spanish Foreigner Identification Number) or passport.
- d) Copy of doctoral degree certificate, in which the date the degree was obtained is expressly stipulated, only if the candidate has already obtained the doctoral degree from a Spanish private university or from a foreign university. In the case of doctoral degrees obtained from a foreign university, a doctoral degree recognition document shall be required before the start of the placement and signature of the contract.
- e) Scientific and technical background of the receiver group or groups.  
Each group's background must be no longer than two pages and shall include information referring solely to research activity in the last five years.
- f) Report justifying the activity and impact of this placement on the candidate's teaching or research career.  
The report justifying the activity must be no longer than two pages. Recommendations for completing it include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
- g) Placement acceptance document signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution. This document must be submitted for every receiver centre appearing in the application.



Those applying under any of the specific circumstances set out in Section 13.ii. must specify this on the application form and attach the corresponding substantiating documents.

Persons with disabilities must specify this on the application form and attach the corresponding substantiating document of a degree of disability equal to or greater than 33%. This circumstance shall not be recognised if it is not adequately substantiated.

For the purposes of the evaluation process, the only information that shall be taken into account will be that contained, on the end date of the application submission period, in the SCV, in the scientific and technical background of the receiver groups and in the report justifying the expected impact. Information contained in said documents cannot be updated after that date. If applicants are asked to correct, rectify or clarify said documents, the information provided must refer to the time up to and no later than the end date of the application submission period. Documents that include information not contained in the original document shall not be accepted.

Non-submission of the CV, the scientific and technical background of the receiver group and/or the report justifying the expected impact cannot be corrected. The absence of, or lack of content in, these documents shall determine the rejection of the grant application.

Submission of the application entails consent for information about the candidates' circumstances or about the applications to be checked and collected from other organisations, Administrations or suppliers, by electronic means, provided that said information is relevant to the instruction of the procedure in accordance with the call and applicable laws and regulations.

## **18. Candidate evaluation and selection**

Candidates' applications shall be subject to scientific and technical evaluation by an Evaluation Committee appointed by the UdL.

The Evaluation Committee shall be formed by five lecturers or researchers of recognised standing, in which different areas of knowledge will be represented. It shall observe the principle of gender balance in its composition. Moreover, it shall be constituted mostly by persons external to the UdL. The Committee secretary shall be a UdL member.

The Evaluation Committee shall ensure that the principle of equality of opportunity for men and women is observed in the selection process, pursuant to the provisions of Organic Law 3/2007, of 22 March, for effective opportunity between women and men.

The Evaluation Committee's composition shall be published along with the provisional list of admitted and excluded candidates, by resolution of the competent body approving this call.

Before starting their evaluation activity, those making up the Committee must formalise a statement of absence of conflict of interest. Should they deem it necessary to do so, they may seek advice from external persons for the evaluation of the applications.

The selection process shall comprise a single phase, in which candidates will be selected following evaluation of the submitted applications and the issuance of the corresponding reports.

Applications shall be scored from 0 to 100 points, with the following evaluation criteria:

- a) Candidate's SCV, up to 50 points.
- b) Scientific and technical background of the receiver group or groups, up to 30 points.
- c) Justifying reports, up to 20 points.

Pursuant to the established criteria, the Evaluation Committee shall issue a reasoned report specifying the outcome of the evaluation undertaken and making a proposal for the selected and, where applicable, reserve applications in accordance with budgetary availability, taking into account the following:

- a) Those applications having a score equal to or higher than 80 points shall be put forward for funding until the total number of fundable grants has been reached.
- b) If the number of applications obtaining a score equal to or higher than 80 points is higher than the number of fundable grants, the funding proposal shall be made in descending order of the score obtained until the total number of fundable grants has been reached.

In the case of applications obtaining the same score, the tie shall be broken and the successful candidate determined by an expressly reasoned decision taken by the Evaluation Committee.

- c) The report shall include a reserve applications list in descending order of the score obtained in the evaluation, which shall include those applications obtaining a score equal to or higher than 80 points that were not put forward for funding.

The Evaluation Committee shall make a provisional resolution proposal of selected and, where applicable, reserve persons. The interested persons shall be notified of said proposal by means of its publication on the UdL [online notice board](#), and they shall be given a period of 10 working days to submit any arguments that they deem fit.

The submitted arguments shall be seen by the Evaluation Committee, after which it shall issue the final award resolution proposal of selected and, where applicable, reserve persons, which shall be approved and communicated to the interested persons in the manner specified in Section 9 of the call.

## 19. Social Security regime and suspension of grants

Beneficiaries of these grants shall be entitled to receive the benefits particular to the protective action regime of the Social Security system, under the terms set out in it, pursuant to the provisions of Legislative Royal Decree 1/1994, of 20 June, approving the Consolidated Text of the General Law on Social Security, during the period in which the contingencies giving rise to them last.

Pursuant to Article 22 c) of Law 14/2011, of 1 June, on Science, Technology and Innovation, situations of risk during pregnancy, maternity, adoption or guardianship, breast-feeding and paternity, and temporary disability for two consecutive months, shall suspend the calculation of the duration of the contract. In these cases, an extension of the contracts may be applied for, for the amount of time that the cause of the suspension of the calculation of the contract has lasted. In these cases, applications must be submitted via the UdL [Online Registry](#), addressed to the Grants Management Unit, at least two months before the contract end date.

## **20. Interruptions due to the health emergency situation caused by COVID-19**

If a placement has to be interrupted as a consequence of the emergency health situation caused by COVID-19, said interruption shall not affect the ability to benefit from the grant during the allocated period for the enjoyment of the placement.

## **21. Scientific and technical monitoring**

Within a period of 5 working days from their incorporation into the receiver centre, beneficiaries must submit a certificate of incorporation to the UdL Grants Management Unit. Said certificate must be signed by the person in charge of the receiver group.

Beneficiaries of these grants must submit a report justifying the activities carried out within a maximum period of one month from the end of the placement in each of the receiver centres.

A substantiating document issued by the receiver centre, signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution, must also be submitted. The certificate must be signed after the end of the placement, and both the start and end dates of the placement must be specified in it.

### **III. MODALITY 2. University teaching staff requalification grants**

#### **22. Aim of the grants**

The aim of these grants is to requalify public service or contracted teaching staff by means of educational training placements at a public research centre or university other than the UdL.

#### **23. Candidate requirements**

Candidates must meet the following requirements:

- i. They must be contracted to the UdL as Lecturers, Senior Lecturers or Tenured Lecturers.
- ii. Senior or Tenured Lecturers must not have more than 10 years of service at the UdL in such positions at the time of submitting the application.

#### **24. Grant characteristics**

A minimum of six grants of one year in duration are offered under the call. At least half of the grants shall be awarded to the Lecturer category. Grants may be realised for 12 consecutive months or over two separate semesters, always coinciding with the start of semesters in the UdL academic calendar. The implementation of said grants shall start from the date of the research staff's incorporation into the receiver centre. The latest date for doing the placements is 31 December 2024.

The grants shall be equivalent to the candidate's current salary plus a mobility bonus of 20% of said gross salary. The calculation shall be done on each candidate's total salary, including all additional salary elements, on the end date of the application submission period. The grant amounts shall not be updated to include either annual pay rises that are generally approved or the recognition of new remunerations in the case of public service teaching staff.

Teaching and research staff awarded grants shall be released from their teaching, research and management obligations as UdL lecturers for the duration of the placement, and shall not receive remunerations inherent to their legal relationship to the University other than the awarded grant, pursuant to the provisions of this Section

In the case of Lecturers, the placement end date cannot be later than their contract end date.

A single payment shall also be available for relocation expenses, which will include travel and health insurance for all the beneficiaries doing their placement abroad. Relocation expenses shall be calculated in accordance with the following scale:

- Relocation under 250 km within Spanish territory: €250
- Relocation over 250 km within Spanish territory: €500
- Relocation to a European country: €1,500
- Relocation to a country elsewhere in the world: €2,500

## 25. Application submission

Applications to take part in the call must be submitted by candidates in accordance with the procedure described in this Section, within the period stipulated in Section 7.

To take part in the call, applicants must complete the standardised application form that is available on the UdL [website](#) and send it together with the documentation referred to in Section 26 by means of an electronically signed *instància genèrica* (generic request) via the UdL [Online Registry](#), addressed to the Office of the Vice-rector for Research and Transfer.

Applications that have not been effectively submitted to the UdL [Online Registry](#) or have been submitted outside the period for application to take part in the call will not be accepted.

## 26. Application content and documentation

The application that candidates must complete comprises the following documents:

- a) Application request, which must include the candidate's identifying data, including his/her Open Researcher and Contributor ID (ORCID ID), Web of Science Researcher ID or Scopus Author ID.
- b) The candidate's short curriculum vitae (herein, SCV), which can be automatically generated from the *Curriculum Vitae Normalizado* (Standardised Curriculum Vitae) app on the website of the Spanish Foundation for Science and Technology (FECYT, as abbreviated in Spanish). The SCV must be submitted in English (recommended) or Spanish, and be no longer than four pages.

- Recommendations for completing the SCV include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
- c) Copy of current DNI (Spanish Identification Document), NIE (Spanish Foreigner Identification Number) or passport.
  - d) Scientific and technical background of the receiver group, which must be no longer than two pages. The background shall include information referring solely to research activity in the last five years.
  - e) Report justifying the impact on teaching, research and transfer of knowledge that the placement will bring to the candidate and the research group of origin (UdL). The report justifying the activity must be no longer than two pages. Recommendations for completing it include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
  - f) Placement acceptance document signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution.

Persons with disabilities must specify this on the application form and attach the corresponding substantiating document of a degree of disability equal to or greater than 33%. This circumstance shall not be recognised if it is not adequately substantiated.

For the purposes of the evaluation process, the only information that shall be taken into account will be that contained, on the end date of the application submission period, in the SCV, in the scientific and technical background of the receiver group and in the report justifying the expected impact. Information contained in said documents cannot be updated after that date. If applicants are asked to correct, rectify or clarify said documents, the information provided must refer to the time up to and no later than the end date of the application submission period. Documents that include information not contained in the original document shall not be accepted.

Non-submission of the CV, the scientific and technical background of the receiver group and/or the report justifying the expected impact cannot be corrected. The absence of, or lack of content in, these documents shall determine the rejection of the grant application.

Submission of the application entails consent for information about the candidates' circumstances or about the applications to be checked and collected from other organisations, Administrations or suppliers, by electronic means, provided that said information is relevant to the instruction of the procedure in accordance with the call and applicable laws and regulations.

## **27. Candidate evaluation and selection**

Candidates' applications shall be subject to scientific and technical evaluation by an Evaluation Committee appointed by the UdL.

The Evaluation Committee shall be formed by five lecturers or researchers of recognised standing, in which different areas of knowledge will be represented. It shall observe the principle of gender balance in its composition. Moreover, it shall be constituted mostly by persons external to the UdL. The Committee secretary shall be a UdL member.

The Evaluation Committee shall ensure that the principle of equality of opportunity for men and women is observed in the selection process, pursuant to the provisions of Organic Law 3/2007, of 22 March, for effective opportunity between women and men.

The Evaluation Committee's composition shall be published along with the provisional list of admitted and excluded candidates, by resolution of the competent body approving this call.

Before starting their evaluation activity, those making up the Committee must formalise a statement of absence of conflict of interest. Should they deem it necessary to do so, they may seek advice from external persons for the evaluation of the applications.

The selection process shall comprise a single phase, in which candidates will be selected following evaluation of the submitted applications and the issuance of the corresponding reports.

Applications shall be scored from 0 to 100 points, with the following evaluation criteria:

- a) Candidate's SCV, up to 50 points.
- b) Scientific and technical background of the receiver group, up to 30 points.
- c) Justifying reports, up to 20 points.

Pursuant to the established criteria, the Evaluation Committee shall issue a reasoned report specifying the outcome of the evaluation undertaken and making a proposal for the selected and, where applicable, reserve applications in accordance with budgetary availability and the following points:

- a) Those applications having a score equal to or higher than 80 points shall be put forward for funding until the total number of fundable grants has been reached.
- b) If the number of applications obtaining a score equal to or higher than 80 points is higher than the number of fundable grants, the funding proposal shall be made in descending order of the score obtained until the total number of fundable grants has been reached.
- c) In the case of applications obtaining the same score, the tie shall be broken and the successful candidate determined by an expressly reasoned decision taken by the Evaluation Committee.
- d) The report shall include a reserve applications list in descending order of the score obtained in the evaluation, which shall include those applications obtaining a score equal to or higher than 80 points that were not put forward for funding.

If, after applying the above, the total number of fundable grants is not covered, the budget allocated to these grants shall be distributed among the other modalities specified in this call, with priority being given to covering the minimum budget allocated to the Margarita Salas modality.

The Evaluation Committee shall make a provisional resolution proposal of selected and, where applicable, reserve persons. The interested persons shall be notified of said proposal by means of its publication on the UdL [online notice board](#), and they shall be given a period of 10 working days to submit any arguments that they deem fit.

The submitted arguments shall be assessed by the Evaluation Committee, after which it shall issue the final award resolution proposal of selected and, where applicable, reserve

persons, which shall be approved and communicated to the interested persons in the manner specified in Section 9 of the call.

## **28. Teaching task incompatibility**

Persons applying under this programme cannot carry out in-person or virtual teaching at the UdL while doing their placements.

## **29. Interruptions due to the health emergency situation caused by COVID-19**

If a placement has to be interrupted as a consequence of the emergency health situation caused by COVID-19, said interruption shall not affect the ability to benefit from the grant during the allocated period for the enjoyment of the placement.

## **30. Scientific and technical monitoring**

Within a period of 5 working days from their incorporation into the receiver centre, beneficiaries must submit a certificate of incorporation to the UdL Grants Management Unit. Said certificate must be signed by the person in charge of the receiver group.

Beneficiaries of these grants must submit a report justifying the activities carried out within a maximum period of one month from the end of the placement in each of the receiver centres.

A substantiating document issued by the receiver centre, signed by the person in charge of the research group and the legal representative or person in charge of mobility at the host institution, must also be submitted. The certificate must be signed after the end of the placement, and both the start and end dates of the placement must be specified in it.

# **IV. MODALITY 3. María Zambrano Grants**

## **31. Aim of the grants**

The aim of these grants is to attract, to the UdL, teaching and research staff with a postdoctoral track record gained at foreign research centres or universities.

## **32. Candidate requirements**

Candidates must meet the following requirements:

- i. They must be in possession of a doctoral degree.
- ii. They must, on the end date of the application submission period, have a postdoctoral track record equal to or longer than 24 months at research

- centres or universities located in or outside Spain, other than those where they defended the doctoral thesis.
- iii. They must, at the time of making the application, be carrying out research projects at universities, research centres or organisations located outside Spain.

### 33. Grant characteristics

A minimum of eight grants of two years in duration are offered under the call, which shall start from the date of the research staff's incorporation into the UdL. The latest incorporation date shall be 1 July 2022, without prejudice to the provisions set out in 10.2 of this call.

Grants shall be articulated through contracts of employment regulated by Article 22 of Law 14/2011, of 1 June, on Science, Technology and Innovation (herein, LCTI).

If a beneficiary has previously been contracted under the Article 22 modality of the LCTI, the maximum duration of the contract stemming from this call, added to the cumulative duration of previous contracts with this modality, cannot exceed 5 years.

The contract will be a full-time one, with a two-year duration, and beneficiaries shall receive a gross annual salary of €36,529.

A single payment shall also be available for relocation expenses, in accordance with the following scale:

- Relocation from a European country: €1,000
- Relocation from a country elsewhere in the world: €2,000

### 34. Collaboration on teaching tasks

Persons contracted under these grants may undertake complementary collaborations on teaching tasks at the UdL for a maximum of 60 hours per annum, at their own request and with the approval of the institution, respecting, where applicable, the current laws and regulations on incompatible activities of staff in the service of Public Administrations.

### 35. Application submission

Applications to take part in the call must be submitted by candidates in accordance with the procedure described in this Section, within the period stipulated in Section 7.

To take part in the call, applicants must complete the standardised application form that is available on the UdL [website](#) and send it together with the documentation referred to in Section 36 by means of an electronically signed *instància genèrica* (generic request) via the UdL [Online Registry](#), addressed to the Office of the Vice-rector for Research and Transfer.

Applications that have not been effectively submitted to the UdL [Online Registry](#) or have been submitted outside the period for application to take part in the call will not be accepted.



### 36. Application content and documentation

The application that candidates must complete comprises the following documents:

- a) Application request, which must include the candidate's identifying data, including his/her Open Researcher and Contributor ID (ORCID ID), Web of Science Researcher ID or Scopus Author ID.
- b) The candidate's short curriculum vitae (herein, SCV), which can be automatically generated from the *Curriculum Vitae Normalizado* (Standardised Curriculum Vitae) app on the website of the Spanish Foundation for Science and Technology (FECYT, as abbreviated in Spanish). The SCV must be submitted in English (recommended) or Spanish, and be no longer than four pages.  
Recommendations for completing the SCV include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.
- c) Copy of current DNI (Spanish Identification Document), NIE (Spanish Foreigner Identification Number) or passport.
- d) Copy of doctoral degree certificate, in which the date the degree was obtained is expressly stipulated. In the case of doctoral degrees obtained from a foreign university, a doctoral degree recognition document shall be required before the start of the placement and signature of the contract.
- e) Substantiating documentation of postdoctoral track record.
- f) Substantiating documentation of affiliation and of the research project being carried out at the time of application.
- g) Scientific and technical background, in the last five years, of the receiver group into which the candidate would become incorporated. Made up of a principal investigator and research staff, the receiver group shall be the one developing the line or lines of research into which the candidate would become integrated. A list of people forming part of it must be provided.  
Each researcher may only take part in a single group, and each group may only put forward a single candidate.  
The group's background must be no longer than two pages.
- h) Report justifying the activity and impact of this placement on the candidate's teaching or research career.  
The report justifying the activity must be no longer than two pages.  
Recommendations for completing it include the use of Times New Roman, Calibri or Arial fonts with a minimum size of 11 points; 2.5 cm left and right margins; 1.5 cm top and bottom margins; and minimum single-line spacing.

Persons with disabilities must specify this on the application form and attach the corresponding substantiating document of a degree of disability equal to or greater than 33%. This circumstance shall not be recognised if it is not adequately substantiated.

For the purposes of the evaluation process, the only information that shall be taken into account will be that contained, on the end date of the application submission period, in the SCV, in the scientific and technical background of the receiver group and in the report justifying the expected impact. Information contained in said documents cannot be updated after that date. If applicants are asked to correct, rectify or clarify said documents, the information provided must refer to the time up to and no later than the end date of the application submission period. Documents that include information not contained in the original document shall not be accepted.

Non-submission of the CV, the scientific and technical background of the receiver group and/or the report justifying the expected impact cannot be corrected. The absence of, or lack of content in, these documents shall determine the rejection of the grant application.

Submission of the application entails consent for information about the candidates' circumstances or about the applications to be checked and collected from other organisations, Administrations or suppliers, by electronic means, provided that said information is relevant to the instruction of the procedure in accordance with the call and applicable laws and regulations.

### **37. Candidate evaluation and selection**

Candidates' applications shall be subject to scientific and technical evaluation by an Evaluation Committee appointed by the UdL.

The Evaluation Committee shall be formed by five lecturers or researchers of recognised standing, in which different areas of knowledge will be represented. It shall observe the principle of gender balance in its composition. Moreover, it shall be constituted mostly by persons external to the UdL. The Committee secretary shall be a UdL member.

The Evaluation Committee shall ensure that the principle of equality of opportunity for men and women is observed in the selection process, pursuant to the provisions of Organic Law 3/2007, of 22 March, for effective opportunity between women and men.

The Evaluation Committee's composition shall be published along with the provisional list of admitted and excluded candidates, by resolution of the competent body approving this call.

Before starting their evaluation activity, those making up the Committee must formalise a statement of absence of conflict of interest. Should they deem it necessary to do so, they may seek advice from external persons for the evaluation of the applications.

The selection process shall comprise a single phase, in which candidates will be selected following evaluation of the submitted applications and the issuance of the corresponding reports.

Applications shall be scored from 0 to 100 points, with the following evaluation criteria:

- a) Candidate's SCV, up to 50 points.
- b) Scientific and technical background of the receiver group or groups, up to 30 points.
- c) Justifying reports, up to 20 points.

Pursuant to the established criteria, the Evaluation Committee shall issue a reasoned report specifying the outcome of the evaluation undertaken and making a proposal for the selected and, where applicable, reserve applications in accordance with budgetary availability and the following points:

- a) Those applications having a score equal to or higher than 80 points shall be put forward for funding until the total number of fundable grants has been reached.
- b) If the number of applications obtaining a score equal to or higher than 80 points is higher than the number of fundable grants, the funding proposal shall be made

- in descending order of the score obtained until the total number of fundable grants has been reached.
- c) In the case of applications obtaining the same score, the tie shall be broken and the successful candidate determined by an expressly reasoned decision taken by the Evaluation Committee.
  - d) The report shall include a reserve applications list in descending order of the score obtained in the evaluation, which shall include those applications obtaining a score equal to or higher than 80 points that were not put forward for funding.

If, after applying the above, the total number of fundable grants is not covered, the budget allocated to these grants shall be distributed among the other modalities specified in this call, with priority being given to covering the minimum budget allocated to the Margarita Salas modality.

The Evaluation Committee shall make a provisional resolution proposal of selected and, where applicable, reserve persons. The interested persons shall be notified of said proposal by means of its publication on the UdL [online notice board](#), and they shall be given a period of 10 working days to submit any arguments that they deem fit.

The submitted arguments shall be assessed by the Evaluation Committee, after which it shall issue the final award resolution proposal of selected and, where applicable, reserve persons, which shall be approved and communicated to the interested persons in the manner specified in Section 9 of the call.

### **38. Social Security regime and suspension of grants**

Beneficiaries of these grants shall be entitled to receive the benefits particular to the protective action regime of the Social Security system, under the terms set out in it, pursuant to the provisions of Legislative Royal Decree 1/1994, of 20 June, approving the Consolidated Text of the General Law on Social Security, during the period in which the contingencies giving rise to them last.

Pursuant to Article 22 c) of Law 14/2011, of 1 June, on Science, Technology and Innovation, situations of risk during pregnancy, maternity, adoption or guardianship, breast-feeding and paternity, and temporary disability for two consecutive months, shall suspend the calculation of the duration of the contract. In these cases, an extension of the contracts may be applied for, for the amount of time that the cause of the suspension of the calculation of the contract has lasted. Applications must be submitted via the UdL [Online Registry](#), addressed to the Grants Management Unit, at least two months before the contract end date.

### **39. Interruptions due to the health emergency situation caused by COVID-19**

If a placement has to be interrupted as a consequence of the emergency health situation caused by COVID-19, said interruption shall not affect the ability to benefit from the grant during the allocated period for the enjoyment of the placement.

### **40. Scientific and technical monitoring**



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Beneficiaries of these grants must submit a report justifying the activities carried out within a maximum period of one month from the end of the placement.

Jaume Puy Llorens

Rector of the University of Lleida

By delegation of powers by the Governing Council to the Rector, by Agreement 142/2021 of 22 June 2021, published in the Official Gazette of the Government of Catalonia [DOGC, as abbreviated in Catalan] number 8446 of 30 June 2021