

Data proteccion

[**ES**] [/sites/universitat-lleida/ca/es/proteccion-datos/]

[**CA**] [

/sites/universitat-lleida/ca/proteccio-dades/]

In compliance with the personal data protection laws and regulations in force, we hereby inform you that:

- Universitat de Lleida (UdL [University of Lleida]) is the controller of personal data provided by the data subject (the contact details for the controller's representative are: General Secretariat, Plaça de Víctor Siurana, 1, 25003 LLEIDA, Spain sg@udl.cat [<mailto:sg@udl.cat>]). The contact details for the data protection officer are: dpd@udl.cat [<mailto:dpd@udl.cat>]).

- The data will be used for purposes inherent to applying for registration, to managing the data subject's transcript, and to ensuring the appropriate provision of teaching and other university services. Specifically, the processing purposes are:

- a) Issuing the UdL card.
- b) Creating udl.cat e-mail and virtual campus accounts.
- c) Applications for academic transcript, continuance, and registration amendment and cancellation certificates.
- d) Applications for simultaneous studies and transcript transfer.
- e) Applications for a degree certificate and a European diploma supplement.
- f) Managing payment of registration fees and public prices.
- g) Training projects in the external academic placement agreements.
- h) Application for the Social Security (NUSS) user number to carry out the external internships
- i) Surveys on university graduate employment conducted by UdL or by other public authorities with responsibilities for the quality of the university system.
- j) Submission of information about University of Lleida.

The data included in administrative documents forming part of the academic transcript will always be retained. The remaining data will be destroyed once the relationship between the data subject and UdL has ended.

- UdL will not transfer the data to third parties, except in the cases strictly provided for by law.

- The data provided by the data subject are necessary to fulfil the UdL's function of preparing for undertaking professional activity and for artistic creation and, in general, to carry out the public service of higher education, as required by Organic Law 2/2023, of 22 March, on universitari system.
- UdL will not transfer the data to third parties, except in the cases strictly provided for by law.
- When a student is pursuing a joint or a double degree curriculum, national or international data transfers may be made to the university in Spain or in the corresponding country, in accordance with the agreement signed by both institutions.
- You have the right to access your data; to request their rectification, erasure and portability; to object to their processing; and to request a restriction of their processing provided such actions are compatible with the purposes of the registration applied for. To exercise these rights, you will need to send an e-mail to dpd@udl.cat [mailto:dpd@udl.cat]. You may also submit a complaint to the Autoritat Catalana de Protecció de Dades (Catalan Data Protection Authority) via its online office (<https://seu.apd.cat> [https://seu.apd.cat]) or by non-digital means.

The University of Lleida's power to check personal data

The University of Lleida hereby informs you that it has the power to make all necessary checks to verify the accuracy of data required to submit an application for registration.

Pursuant to Article 28.2 of Law 39/2015, of 1 October, of the Common Administrative Procedure of Public Administrations, you have the right to object to this power being exercised, on grounds related to your individual situation, by sending a message to gestioacademica@udl.cat [mailto:gestioacademica@udl.cat]. In any event, when exercising this right to object, you will need to provide evidence of the fact that grounds exist to justify doing so. Such evidence will be assessed by the University, and you are under the obligation to provide the documents to whose consultation you object.

CONFIDENTIALITY AND CONDUCT AGREEMENT TO BE FORMALISED BY THE UdL AND STUDENTS TAKING THE DOUBLE BACHELOR'S DEGREE IN VETERINARY MEDICINE AND ANIMAL SCIENCE AND PRODUCTION.

In order to protect all information that, in the execution of teaching activities, may be revealed in writing, verbally, in images or by any other medium or support, whether tangible or intangible, currently known or that technology may enable in future, students undertake:

1. Not to reveal or use, outside the scope of teaching activities, or publish, any confidential information of a confidential nature such as images of the practical or theoretical activities carried out. Confidential images may be of medical or surgical treatments, of euthanasias or of any other type, and confidential data may be those relating to technical information, working methods and ideas, products, procedures, process designs, brand models, copyright, protocols, contracts, services, training methods, business plans, costs and other computer programs.
2. To actively participate in the scheduled compulsory placements and to conduct themselves in a dignified, participatory and collaborative manner with the academic tutors and the collaborating firms' tutors in all the rotations and external placements in hospitals, clinics, farms, institutions, firms, slaughterhouses, etc.

3. To care for and respect the facilities of the campus and of the farms, clinics, hospitals and collaborating firms where the rotations or placements are carried out.
4. To be respectful towards lecturers and all staff at the University, and towards the workers and managers at the collaborating firms where students are taking part in their training.

If the collaborating entity deems it necessary, it may demand the formalisation of a supplementary confidentiality agreement, specific to certain practical activities.